


To  
The RM/SR :- Sir,


PLEASE APPROVE THIS NOTICE TO PUBLISH IN THE NEWSPAPERS OF

- 1) Deccan Chronicle in Hyderabad Edition
- 2) Andhra Jyothi in Greater Hyderabad Edition  
Eenadu.

SPRM/TSRTC  
(7382800775)

<b>TSRTC</b>		 పల్లె వెలుగు
<b>TENDER NOTICE</b>		
<p>Sealed Tenders are invited from the interested parties / firms for providing A/c Light Vehicles(Cars) for official use to the T.S.R.T.C. Secunderabad Region officials on Hire basis. (1) The terms and conditions along with Tender Forms shall be downloaded from our website <a href="http://tsrtc.telangana.gov.in">http://tsrtc.telangana.gov.in</a> (2) Filled in Tender Forms shall be dropped in the Tender box kept at Regional Manager / Secunderabad Office, 2nd Floor, JBS, Picket, Secunderabad on 24.03.2016 from 11.00 am to 14.00 hrs. (3) TSRTC reserves the right to reject / cancel any / all tenders without assigning any reasons thereof</p>		
No.E4/843(1)/2016-SR, Dt.10.03.2016.		Sd/- Regional Manager, Secunderabad Region

Size : 8 x 3 B/w

<b>TSRTC</b>		 పల్లె వెలుగు
<b>టెండరు ప్రకటన</b>		
<p>తెలంగాణ రాష్ట్ర రోడ్డు రవాణా సంస్థ సికింద్రాబాద్ రీజియన్లోని వివిధ హోదా కలిగిన అధికారుల అధికారిక కార్యకలాపాల వినియోగానికి ఆసక్తి కలిగిన వ్యక్తుల / సంస్థల నుండి నెలసరి అద్దెపై ఎ.సి. కలిగిన లైట్ వాహనాలు (కార్లు) సరఫరా చేయుటకు సీల్డ్ టెండర్లు కోరడమైనది. (1) టెండరు ఫారాలు, నియమ నిబంధనలు మా అధికారిక వెబ్‌సైట్ <a href="http://tsrtc.telangana.gov.in">http://tsrtc.telangana.gov.in</a> ద్వారా డౌన్‌లోడ్ చేసుకొనవచ్చును. (2) పూరించిన టెండరు ఫారములు తేది. 24.03.2016 ఉదయం 11 గంటల నుంచి మధ్యాహ్నం 2 గంటలలోపు రీజనల్ మేనేజర్, సికింద్రాబాదు వారి కార్యాలయం, రెండవ అంతస్తు, జె.బి.ఎస్., సికింద్రాబాదులో ఉంచిన టెండరు బాక్సులో వేయవలెను. (3) ఎట్టి కారణం చూపకుండా ఏదైనా లేదా అన్ని టెండర్లు తిరస్కరించు అధికారం TSRTC వారికి కలదు.</p>		
No.E4/843(1)/2016-SR, Dt.10.03.2016.		సం/- రీజనల్ మేనేజర్, సికింద్రాబాద్ రీజియన్

Size : 8 x 3 B/w

*Approved*

*[Signature]*  
PERSONNEL OFFICER  
T.S.R.T.C.  
SECUNDERABAD REGION

**STATE ROAD TRANSPORT CORPORATION-TELANGANA**



**PART- A - Tenders for Light Vehicles on Monthly Rent Basis**

Tender No & Date: /2015, Dt. . .2016

1. Tenders are invited from interested **Individuals or Travel Agencies or Transport firms** for providing **A/C Cars** of below specified model registered as **Taxi (Yellow Plate)** along with driver for official use in RTC Telangana state on monthly fixed rental tariff. Tender Application and terms and conditions can be downloaded from RTC Telangana Website [www.tsrtc.telangana.gov.in](http://www.tsrtc.telangana.gov.in) from 15-3-2016 (date to be mentioned by Regional office). This tender for engaging light vehicles in TSRTC consists of 2 parts i.e. Part-A consists of tender eligibility & allotment criteria along with Tender Form. Part-B consists of general terms and conditions of engagement of car under monthly rent basis. The interested persons are requested to down load and go through both the parts carefully before filling up the Tender Form.
2. Details of vehicles required, type of vehicles, Locations, no of hours of availability etc., are as follows: (Secunderabad Region)

Group No	No of Vehicles/ (Fee & EMD)	Make (A/C Vehicles)	Year of Registration	Location	Depot / Unit(s) to be allotted	Kms Limit	No of Hrs requirement (Spread over)	Rate
1	2	3	4	5	6	7	8	9
Group -1	1 (Fee: Rs. 625 & EMD Rs. 10000)	Maruthi Swift Dzire /Mahindra Verito /Toyota Etios.	2014 & after	JBS, Secunderabad	RM : Secunderabad	2500	12 hrs on all days in month	37000
Group -2	6 (Fee: Rs. 1250 & EMD Rs. 60000)	TATA Indigo / Maruthi Swift/ Mahindra Verito Vibe / TOYOTA ETIOS Liva	2014 & after	JBS, Secunderabad / Kukatpaally.	DVMs: SD & SNG: 2, DY.CMEs SD & SNG : 2, Dy.CTM(SCH)/GHZ: 1& V&SO (SD): 1	2200	12 hrs on all days in month	34000
Group -3	4 (Fee: Rs 1250 & EMD Rs. 40000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	4 depots in Secunderabad	Contonment, Ranigunj-1(1), Rangunj-2(1), Hakimpet.	1800	12 hrs on all days in month	30000
Group -4	2 (Fee: Rs 1250 & EMD: Rs 20000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	Rathiflie, Secunderabad	ATM(Bus Pass) Rathifile, ATM(Sch)	1800	12 hrs on all days in month	30000

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3/3/16

Group -5	2 (Fee: Rs 1250 & EMD RS. 20000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	2 depots in Secunderabad	Kushaiguda, Chengicherla	1800	12 hrs on all days in month	30000
Group -6	4 (Fee: Rs 1250 & EMD RS. 40000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	4 depots	BHEL, Miyapur-1(1), Miyapur-2(1), Kukatpally	1800	12 hrs on all days in month	30000
Group -7	2 (Fee: Rs 1250 & EMD Rs. 20000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	2 depots	Jeedimetla, Medchal	1800	12 hrs on all days in month	30000

3. The Tenderer shall quote his bid in the proforma as mentioned in the Tender form in the relevant group columns i.e. **No. of vehicles, Make & Type, Year of Registration and Rent per month (fixed rent as mentioned above) per vehicle** in the group for which tender is being submitted and sign. Tenderer shall mention the above fixed monthly rate in the price bid in words also. **Tenders quoted with monthly rent less than or more than the fixed rent will be rejected.**

4. The following rates are fixed for utilization of cars beyond the limits stipulated above:

Sl. No	Officers Category	A/C CAR Model proposed	Rate per Extra Hour	Rate per Extra KM
1	RMs and HODs	Maruthi Swift Dzire / Mahindra Verito / Toyota Etios.	75	10
2.	All eligible SSOs, AD(V & S) and V&SOs.	TATA Indigo / Maruthi Swift/ Mahindra Verito Vibe / TOYOTA ETIOS Liva	75	10
3.	All DMs & other eligible JSOs	TATA Indica Vista/ TATA Indica / TATA Bolt	75	10

5. The Tenderer need not quote the rates for extra hours or extra KMs. which are fixed as above.

6. In case the Tenderer is willing to supply new car to be purchased after allotment, the same should be mentioned in the tender form. Once quoted for new vehicle in the tender, the successful Tenderer shall deploy new vehicles only. **Any request for change in the model to older vehicles while deploying will not be accepted.**

7. The contract period for the cars to be taken on rent are as follows:

- a) 2016 Models & Brand New Vehicles (to be purchased after allotment of tender) : 5 years
- b) 2015 Models : 4 years
- c) 2014 Models : 3 years

8. After the expiry of 4 years or 3 years in case of old vehicles, the contract period is extendable for another 1 year and 2 years respectively provided the contactor replaces the old vehicle with an another vehicle of age not more than 4 years and 3 years respectively.
9. For each of the group specified above, separate Tender Form shall be submitted together with applicable Registration fees and EMD by way of separate DDs.
10. **The Eligibility Criteria for considering the tenders for allotment are as follows:**
  - a. **The Tenderer can be an Individual (Owner or Owner-cum-Driver) or Travel Agency or a Transport firm. Production of PAN Card and Aadhar Card/Voter ID /Ration card are Compulsory.**
  - b. Tenderers hailing from anywhere in the State can submit tenders for any location in the State. However production of address proof by the Tenderer along with the Tender Form is compulsory. Any one of the Aadhar card / Ration Card /Voter ID card will be considered as proof of address.
  - c. Tenders offering old vehicles having registration prior to 01.01.2014 are not eligible.
  - d. Multiple numbers of Tenders will not be allowed for the same group by the single Tenderer. In case any Tenderer submits more than one tender for the same group, only one Tender will be taken into consideration for allotment.
  - e. One tender form can be used for submitting tender for one group only for all or some of the required vehicles in that group. If any Tenderer wants to submit for more than one group, separate Tender forms have to be filled and submitted by paying separate DDs towards Registration fee & EMD.
  - f. The Tenderer shall submit 2 separate DDs (Registration fee, EMD) along with tender form.
  - g. The Tenderer shall fill all the columns properly in the Tender form and both declaration & the price bid have to be signed by the Tenderer.
  - h. The Tenderer must mention the make and type of the vehicle to be offered and the year of registration. The Tenderer may also mention as new vehicle in the bid form in case he wants to deploy a brand new car to be purchased after allotment of the tender.
  - i. **The Tenderers have to quote the exact specified fixed monthly Rent for the group. In case the Tenderer quotes more or less than the rent fixed, such tender will become ineligible.**
  - j. The tender forms not satisfying the above conditions will be declared

11. Criteria for selection:

- a. Group wise eligible Tenderers are shortlisted who will be considered for allotment. If there is competition, i.e. in case of more than one eligible Tenderer, lottery has to be conducted and tender shall be awarded accordingly.
- b. Eligible Tenderers but unsuccessful for group for which they have bid can be considered for any other non-responsive group.
- c. In the event of competition among eligible but unsuccessful Tenderers while considering for a non-responsive group, lottery has to be conducted and tender shall be awarded accordingly.

12. Tenders will be accepted on 24-3-2016 (date to be mentioned by Regional Office) and opened on the same day at place specified below.

TENDER DATE: 24-3-2016 24-3-16

TENDER TIME : 10.30 Hrs TO 14.00 Hrs  
TENDER PLACE : RM Office, ( mention address of the RM office).

TENDERS OPENING TIME : 15.00 Hrs  
on the same day

13. Registration Fee, Earnest Money Deposit (EMD) and Security Deposit (SD)  
a. Registration fee (non-refundable) for each tender is Rs.625/- (Rupees Six hundred and twenty five only) for tendering for a single vehicle and Rs. 1250/- for a group of vehicles (more than one) which shall be paid in the form of a separate DD drawn in favour of Current Account of Dy. CAO/AO of the Secunderabad Region, ~~APSRTC.~~ TSRTC

b. The Earnest Money Deposit (EMD) for submitting the tender is Rs. 10,000/- (Rupees ten thousand only) per vehicle to be enclosed along with tender document. This amount shall be paid by way of separate DD drawn in favour of Current Account of Dy. CAO/AO of the Secunderabad Region, ~~APSRTC.~~ TSRTC

c. Tender will not be considered if submitted without registration fee or / and EMD amount. No exemptions will be given.

d. The EMD will be refunded to all unsuccessful Tenderers after 21 days. The EMD of Rs.10000/- per vehicle paid by the successful Tenderers, will be adjusted against the Security Deposit.

In case the successful Tenderer does not accept the offer for any reason, the EMD will be forfeited.

- e. The Security Deposit for the contract is one month rent for each vehicle. The successful Tenderer shall deposit balance of amount towards security deposit within 7 days from the date of allotment and shall produce the vehicle for inspection. This amount shall be paid by way of DD drawn in favour of Current Account of DY. CAO/AO of the (*mention the Region*) Region. No extension of time will be allowed under any circumstances. If the successful Tenderer fails to pay the balance of security deposit within the stipulated time of 7 days from date of allotment the allotment will be cancelled and the EMD will be forfeited.
  - f. On completion of the contract period the security deposit will be refunded within one month subject to the contractor fulfilling all obligations and operations as required under the contract. Security Deposit does not carry any interest.
  - g. The EMD will be forfeited if the successful Tenderer fails to produce the vehicle within the specified no. of days from the date of allotment. All the offers received will be scrutinised and only eligible offers will be considered
  - h. Single tender shall be submitted for all or any of the vehicles mentioned in the group along with total EMD at the rate of Rs. 10000/ per vehicle. For example, if there are 5 cars required in the group, the registration fee will be Rs 1250/- and the EMD to be paid is Rs. 50000. If the Tenderer is willing to apply for only 3 vehicles in a group of 5 vehicles, the applicable registration fee is Rs 1250/ and EMD is Rs 30000/- If there is only vehicle required in a group, separate tender shall be submitted by paying an **EMD of Rs 10000/- and Registration fees of Rs. 625/-**.
14. The filled in Tenders together with Bank Demand Drafts (as detailed above) duly sealed in a thick cover of 10 CMs × 23 CMs shall be addressed to the Regional Manager, (*mention the Region*) Region. The Group number and Location (individual / group) shall be super scribed on the envelop along with applicant's name & address.
  15. All the particulars in the Tender application form shall be filled up. In case of partnership firm, the name and address of all the partners together with a certified copy of the partnership deed shall be furnished along with the Tender Form. All entries in the tender document shall be neatly written in one ink without any alterations and erasures.
  16. Tender will become invalid in case it is not signed, under or over quoted, not mentioning the type of vehicle and year of manufacture, not enclosing Registration fee and EMD DDs., non-filling up of all relevant columns, non-submission of copies of enclosures sought etc..
  17. The Tenderer has to attend the office of the Regional Manager (*mention the Region*) Region at the time of opening of tender box i.e. at 15.00 Hrs.

The representatives attending on behalf of applicant shall have valid authorization. The Tenderer shall come prepared to stay till the completion of the entire proceedings of allotments which may extend beyond one day.

18. The Corporation reserves the right to cancel this Tender Notification or reject any or all applications without assigning any reason. The Corporation reserves right not to award tender to any of the Tenderers in respect of partial / full requirement of vehicles in any group / location notified.



**STATE ROAD TRANSPORT CORPORATION - TELANGANA**  
**TENDER FOR ENGAGING LIGHT VEHICLES BY RTC TELANAGANA**

TSRTC TENDER NOTICE NO.T3/843(35)/2015- OPD (T), Dt. \_\_.12.2015 CALLING TENDER FOR PROVIDING LIGHT VEHICLES ON MONTHLY RENTAL BASIS

**I. Tenderer (APPLICANT'S) Particulars**

1	NAME OF THE TENDERER :	
2	ADDRESS :	
3	e-mail ID :	
*4	Telephone Number - Land Line :	
*5	Phone Number - Mobile :	
6	Name and Designation of Authorized representative, in case of firm/company : (enclose the authorization letter from the firm or company head )	
7	Number of Cars owned	
8	Experience ( in Years )	
9	Service Tax Registration : Yes/No (if Yes, give number)	
10	PAN No/ TAN No	

**II. Demand draft particulars of Registration Fee (Non-refundable) and Earnest Money Deposit (D.D. to be drawn in favour of CURRENT A/C, Dy.CAO/AO of the respective Region). Mention the Name of the Applicant, Region and Group No. applied for on the back side of D.Ds**

Sl. No.	Particulars	D.D. No. Date & Name of bank	Amount Rs.
1.	Registration Fee (Non-refundable) Rs 625/- for single vehicle tender and Rs.1,250/- for group tender having vehicles more than one		
2.	Earnest Money Deposit Rs.10,000/- per vehicle		

**III. List of documents to be enclosed (Xerox copies)**

1.	RC copy of car owned	Yes/ No
2.	Address proof of the Tenderer (Aadhar Card/Voter ID /Ration card)	Yes/ No
3.	PAN Card Copy	Yes/ No

**IV. Declaration**

I hereby declare that –

- The particulars furnished above are correct.
- I have carefully gone through all the conditions mentioned in this Notice inviting Tenders for providing Light Vehicles to TSRTC on rental basis and agreeable for the eligibility conditions and criteria for selection of bidders as specified therein.
- I am willing to produce and provide light vehicle(s) as per terms of allotment and as per the Terms & Conditions of this Tender failing which I understand that the allotment gets cancelled automatically without any further notice or correspondence.

Place:

SIGNATURE OF THE TENDERER

Date:

Name of the Tenderer :

**Note:** All columns shall be properly filled and both the price bid and declaration have to be signed by the applicant. Mention of one of the Sl No 4 & 5 is mandatory.

**OFFICE USE ONLY**

**Acknowledgement of refund of EMD demand draft**

Received DD No. \_\_\_\_\_ Dt. \_\_\_\_\_ for an amount of  
Rs. \_\_\_\_\_

Date:

SIGNATURE OF THE TENDERER: \_\_\_\_\_



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## ROAD TRANSPORT CORPORATION - TELANGANA

Date:

Tender No: T3/843(35)/2015 dated .2016

## TENDER FOR LIGHT VEHICLES ON RENT FOR SECUNDERABAD REGION:

Group No	No of Vehicles/ (Fee & EMD)	Make	Year of Registration	Location	Depot / Unit(s) to be allotted	Kms Limit	No of Hrs requirement (Spread over)	No. of Vehicles	Offer Bid		
									Make & Type	Year of Registration	Rent per month
1	2	3	4	5	6	7	8	9	10	11	12
Group -1	1 (Fee: Rs. 625 & EMD Rs. 10000)	Maruthi Swift Dzire /Mahindra Verito /Toyota Etios.	2014 & after	JBS, Secunderabad	RM : Secunderabad	2500	12 hrs on all days in month				
Group -2	6 (Fee: Rs. 1250 & EMD Rs. 60000)	TATA Indigo / Maruthi Swift/ Mahindra Verito Vibe / TOYOTA ETIOS Liva	2014 & after	JBS, Secunderabad / Kukatpaally.	DVMs: SD & SNG: 2, D.Y.CMES SD & SNG : 2, Dy.CTM(SCH)/G HZ:1 & V&SO (SD): 1	2200	12 hrs on all days in month				
Group -3	4 (Fee: Rs 1250 & EMD Rs. 40000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	4 depots in Secunderabad	Contonment,Ranigunj-1(1), Rangunj-2 (1), Hakimpet.	1800	12 hrs on all days in month				
Group -4	2 (Fee: Rs 1250 & EMD: Rs 20000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	Rathifile, Secunderabad	ATM(Bus Pass) Rathifile, ATM(Sch)	1800	12 hrs on all days in month				
Group -5	2 (Fee: Rs 1250 & EMD RS. 20000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	2 depots in Secunderabad	Kushaiguda, Chengicherla	1800	12 hrs on all days in month				
Group -6	4 (Fee: Rs 1250 & EMD RS. 40000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	4 depots	BHEL, Miyapur-1(1), Miyapur-2(1), Kukatpally	1800	12 hrs on all days in month				
Group -7	2 (Fee: Rs 1250 & EMD Rs. 20000)	TATA Indica Vista/ TATA Indica / TATA Bolt	2014 & after	2 depots	Jeedimetla, Medchal	1800	12 hrs on all days in month				

**Note:1.** Out of the 7 groups above, bid shall be offered for one group only in one tender. The columns pertaining to the groups not offered shall be struck off. If bids are made for more than one group in one tender, the tender will not be accepted. Separate tender documents shall be submitted for offering vehicles for each of the separate groups. Please refer to clause no. 9 of Part-A.

**Note:2.** Fixed monthly Rent Amount per vehicle to be quoted as per Table; column no (9) at clause No.2 of Part-A.

SIGNATURE OF TENDERER.

**PART-B**

**TERMS AND CONDITIONS FOR ENGAGING LIGHT VEHICLES ON  
MONTHLY RENTAL BASIS BY TSRTC**

1. The tenderer shall offer vehicles registered not earlier than 01.01.2014. The successful tenderer shall produce and deploy the car of the model which was offered in the tender.
2. The successful Tenderer shall deposit balance of amount towards security deposit within 7 days from the date of allotment and shall produce the vehicle for inspection along with all the original transport documents viz, Registration certificate, valid permit, fitness, pollution and comprehensive insurance and copy of driver's license.
  - a) **In case, the Tenderer quoted for new vehicle, the new vehicle has to be produced for inspection within 21 days from the date of allotment.**
  - b) **In case, the vehicle is not produced within the time specified, the allotment will be cancelled and EMD will be forfeited.**
  - c) The successful tenderer will be allowed up to 7 days more time to rectify any defects found in the vehicle produced for inspection. In case, the vehicle is not produced in good condition after extended one week time, the allotment will be cancelled and EMD will be forfeited.
  - d) On clearance of the vehicle for its suitability in the inspection, the agreement has to be entered by the contractor within 7 days and the date of commencement of engagement of the vehicle should be within 7 days of agreement.
  - e) If vehicle is not deployed for service within 7 days from the date of agreement, the allotment will be cancelled and the EMD will be forfeited.
- 3.(a) The vehicles to be offered and provided on rent to the corporation shall have registration either in the name of the Tenderer or in the name of other person. In case the vehicle to be provided for rent in the name of another person the following condition at (b) shall be satisfied.
  - (b) In case the Tenderer wants to supply the vehicles owned by other individuals, he shall furnish a specific undertaking (in the stipulated format) that it will be his responsibility to provide uninterrupted service to the corporation, to take care of and liable for all eventualities in the process of renting that vehicle to the corporation. Further the Tenderer must produce, at the time of production of vehicle for inspection, an original agreement with owner of the vehicle in the proforma stipulated to the effect that the owner is ready to put his vehicle under the Tenderer's control for renting out to the actual customers and is willing to fulfill all the contractual obligations of the agency with the actual customer and liabilities for any eventualities/incidents during the process of renting out the vehicle to the actual customer (the formats will be supplied at the time of vehicle acceptance).

- (c) In the event of vehicles given under condition (b) above, is withdrawn by the original owner, the Tenderer has to immediately provide an alternate vehicle satisfying the all the conditions in (b) above
4. The contractor shall keep the vehicle under the disposal of concerned unit officer for the hours as stipulated for each vehicle.
  5. There will be a specified base of reporting and operation for each vehicle either a depot or unit allotted as mentioned above. The driver along with the rented vehicle shall report for service to the Depot Manager or the unit officer concerned of allotted depot /unit, at the location specified by the concerned officer at the specified time as decided by the Officer and intimated to the driver on day to day basis.
  6. KMs limit mentioned above will be reckoned from and up to the place of reporting of duty. Time of reporting to the officer as per his/her instructions and time of releasing the vehicle for the day shall be reckoned for calculation of hours. Overnight rest hours in case of out station trips shall not be considered for payment.
  7. **Vehicle along with driver shall be provided for service on call basis at any time even after the spell of duty for the day. The additional hours of engagement if any will be considered for the day's total hours and payment will be arranged, if any, for the extra hours over and above the specified duration.**
  8. No rental amount will be deducted for kms operated less than the monthly specified kms in any month.
  9. Vehicle shall be provided on all the days in a month including Sundays and other Holidays.
  10. Owner of the vehicle is permitted to withdraw the vehicle for two days in a month for maintenance etc. However, alternate vehicle of similar category shall be provided on those days.
  11. The vehicles will be utilized by the allottee officer of Corporation, if required, even for outstation also. In case the driver is required to make night halt at a place other than headquarters, Rs. 200/- will be paid as bata by the concerned officer. Mere intimation to the driver is enough in respect of out station visits.
  12. Based on the certification of the user officer, the monthly payments towards rental charges will be paid by the respective allotted Depot/ unit at the prescribed rates irrespective of actual number of hours / kms. However, when the vehicle is not produced on the given day, hire charges will be deducted on pro-rata basis.
  13. The period for monthly bill shall be reckoned as calendar month i.e. from 1st to the last day of the month.
  14. The payment of eligible rental charges will be paid by 10th of succeeding month on receipt of claim by the owner.

15. The contract period for the cars to be taken on rent are as follows:

- a) 2016 Models & Brand New Vehicles : 5 years  
(to be purchased after allotment of tender)
- b) 2015 Models : 4 years
- c) 2014 Models : 3 years

16. In case of exigencies and emergencies such as strikes, Bandhs, VIP visits/Meetings, Corporate functions, Road accidents relief measures etc, the vehicle/Driver shall be available for reporting to the officer without fail even beyond the stipulated duration of time. Failure to do so, the contract is liable for termination without any notice and security deposit is liable for forfeiture.

17. The vehicles deployed for the contract should not be owned by corporation employees and their dependents. If there is any contravention of this clause, the contract will be terminated immediately and the Security Deposit will be forfeited.

18. The vehicle shall be registered u/s 2(35) of the Motor Vehicles Act for commercial use with RTO under taxi permit. Successful bidder shall submit documentary proof of the same before deployment.

19. The vehicle deployed shall be well maintained, in good running condition and roadworthy to ensure smooth and trouble free service during the entire contract period.

20. The deployment of vehicle shall be punctual always. Late reporting and absence will attract penalty at the discretion of the corporation.

21. The contractor shall always ensure the following conditions while deploying the vehicle to the allotted officer:

- a) Valid and relevant documents for the vehicle and driver viz., Registration Certificate, Tax paid challan / endorsement, comprehensive insurance duly covering the risk on passengers on board, fitness certificate, driving license, commercial use permit, emission test certificate etc.
- b) Vehicle/ driver shall be in full preparedness for the full day service including the fuel in the tank, and reasonable amount of money with the driver for meeting contingency requirements
- c) A mobile phone with the driver in working and charged condition.
- d) Vehicle shall possess a first aid kit.
- e) Car audio system to play FM stations, CD, USB etc. at the discretion of the users.
- f) Car air conditioning system shall be under working condition.
- g) Good upholstery for the seats and with good seat covers. The seat covers shall be regularly washed and maintained in hygienic condition.
- h) The vehicle shall be washed both exteriors and interiors and maintained clean.
- i) Essential minimum spares viz., fan belt, Stepney wheel properly inflated shall be maintained
- j) Spare bulb & fuses, jack, standard tools to attend to emergencies shall be carried in the vehicle.
- k) The vehicles have to be maintained periodically to ensure that exterior painting is reasonable without body dents and with good upholstery.

22. The contractor shall provide the vehicle to the designated officer without interruption and will not cause any inconvenience in discharge of official duties by the officer.

23. The driver employed shall -

- a) Have good experience, physically fit, good eyesight.
- b) Have valid driving license and badge for the type of vehicle and keep it updated as when required.
- c) be aware of the localities and routes within jurisdiction of the officer.
- d) Acquaintance in Telugu and Hindi languages.
- e) wear white/khakhi uniform - both the trousers and shirts while on duty.
- f) while deployed for duty, the driver should be courteous to the occupants and well behaved.
- g) get inside the vehicle only after the occupants are seated and made comfortable.
- h) while on duty to pickup guests from Railway station / Bus stand / Airport, the driver should display the placard at the EXIT or suitable location for welcoming the passenger.
- i) park the vehicle only in the designated parking area always.
- j) Not smoke cigarettes / bidis nor use other tobacco products while on duty.
- k) not spit and make unsavoury gestures while performing duty.
- l) not consume alcohol or be under the influence of alcohol while on duty.
- m) not use mobile phone while driving and calls if any shall be attended only by stopping the vehicle at suitable location.

24. During the subsistence of the agreement period the contractor shall deploy the vehicles covered by the agreement, for the exclusive usage of the Corporation. They shall not be deployed for any other operations. Instances found if any will be viewed seriously and contract is liable for termination and the contractor will be blacklisted.

25. For non-fulfilment of the contract conditions, corporation reserves the right to impose following penalties :

- a) **For non-supply of stipulated vehicle during the month, penalty per day at a rate of 1.5 times the normal rate i.e., Monthly rate of the vehicle / 28 x 1.50. Penalty is subject to force majeure conditions like, accident, public unrest, natural calamities etc., at the discretion and verification of the Corporation.**
- b) In the event of the breakdown of the vehicle, alternative arrangement of similar vehicle shall be made within reasonable time by the contractor, failing which penalty as above will be applicable.
- c) For late reporting of the vehicle: Rs.100/- for each instance for the first three instances in a month, which will be Rs. 200/- per instance thereafter.
- d) For indulgence of disobedience / misbehavior / malpractice / fraud or any act of misdemeanor of the driver while on duty a penalty of Rs. 750/- per incidence will be levied.
- e) The above penalties will be recovered from the next monthly bills payable to the contractor.

26. In the event of contractor failing to provide the vehicle as above, the corporation shall be at liberty to make alternative arrangements. The expenditure for such arrangements and for the loss / damage incurred by Corporation as a result of such noncompliance will be deducted from the monthly running bill or security deposit of the contractor. Corporation reserves the right to determine the cost of deduction at its sole discretion.
27. For repeated non-compliance of contract conditions, the corporation reserves the right to terminate the contract and make alternative arrangements. The cost of making such alternative arrangements will be levied on the contractor and will be deducted from the running bills or the security deposit of the contractor.
28. The corporation reserves the right to check the speedometer / odometer of the deployed vehicle at any point of time and if it is found inaccurate / tampered, a penalty of Rs. 1000/- per instance shall be imposed and deducted from the bill payable to the contractor besides arriving at the correct mileage covered during the month.
29. Only authorized staff attached to the contractor and driver nominated shall be allowed entry inside the corporation or any other premises during the course of contract. The successful bidder shall provide the details of the drivers and authorised representatives for this purpose before commencing the work.
30. The contractor and the authorised representatives including drivers will be held responsible for any breach of the terms and conditions of the contract.
31. Accidents during the course of the work should be reported by the contractor / driver immediately to the officer. Delayed information may be permitted however not later than 12 hours. Contractor shall submit detailed report of any such accident or incident.
32. The contractor will operate their vehicles entirely at their own risk and the corporation shall not be held responsible for any damage / losses incurred both for the vehicle or persons travelling in the vehicle any time.
33. The contractor shall make their own arrangement for parking the vehicles overnight and during off days and holidays.
34. The contractor shall ensure that all their vehicles under the contract are covered by a comprehensive insurance. The insurance policy shall cover compensation for the loss / damage to the vehicle, driver, inmates and third party. Under no circumstance shall the corporation be liable to compensate any loss / damage that may be caused to / by the vehicle while engaged in discharge of the contractor's obligations under this contract.
35. As and when required, route permit / national permit / FC/ clearance from RTO or any other authority concerned and all transport related documents or compliance of any other legal formalities connected with the contract have to be arranged by the contractor at his own cost, Corporation will not take any responsibility and will not bear any additional expenses in this regard.

36. The contractor at his own expense/through the Insurance company with which vehicle is insured shall reinstate and make good to the satisfaction of the corporation and pay compensation for any injury to any person including inmates of the car, loss / damage occurred to any property or rights whatever including property and rights of the corporation and its bonafide users of the vehicle, for the injury, loss / damage arising out of or in connection with or during the execution of the contract and further contractor shall indemnify the corporation against all claims enforceable against Corporation or its bonafide users of the vehicle.

37. The rent amount is inclusive of all expenses like fuel, payment to driver / staff, maintenance charges for vehicle, taxes, insurance, service tax, Vat etc., to be incurred.

38. There will be price variation clause in the agreement for providing increase / decrease in contract rent in proportion to the increase / decrease in fuel price once in six months prospectively as follows:

For any change in the cost of fuel, the rental rate shall increase / decrease for every periodical increase/ decrease in price of diesel per litre, the changes will be as per following formula:

- Payable Rate per month= (Agreement Rate per month) + [DF x (New rate of HSD - Base rate of HSD)]. New rate of HSD shall be market rate after six months from the date of agreement or date of previous revision reckoning date.
- In the above formula: DF is the Diesel price revision for the vehicle per month per each rupee in variation in the diesel price. The HSD oil rate at Hyderabad as on 01.12.2015 Rs. 50.83 will be reckoned as the base rate.
- DF i.e. Revision in rent per month per each rupee in variation of Diesel price is tabulated below.

Sl no	Officers Category	Kms	A/C CAR Model proposed	Revision in Rent per month (Districts)	Revision in Rent per month (HYD city)
1	RMs and HODs	2500	MARUTI Swift DZire / Tour or MAHINDRA Verito or TOYOTA Etios	141	176
2	All DVMs, Dy CTMs, Dy CMEs, EEs, V&SOs in the field and AD(V & S).	2200	TATA Indigo or MARUTI Swift or MAHINDRA Verito vibe or TOYOTA Etios Liva	155	177
3	All DMs and other eligible JSOs	1800	TATA Indica Vista/ TATA Indica / TATA Bolt	113	145

39. The revised rent is valid for next six months and on which date the next revision will be taken place.
40. If the contractor fails to provide the vehicle regularly the contract will be terminated and the Security deposit held with the Corporation will be forfeited. After completion of one year period, the contractor can short close the contract, if required, by issuing one month notice.
41. Contract can be terminated by either party i.e. Corporation or Tenderer by issue of one month notice. But the contractor can terminate the contract only after completion of one year.
42. The actual taxi parking charges/toll charges/ entry fee incurred at airports/railway stations/check posts or any other places will be reimbursed on production of actual receipt without any corrections or overwriting. This has to be claimed along with the monthly bill.
43. The Contractor shall display "On Govt duty -TSRTC" at a conspicuous place on the vehicle i.e. above number plate in the front and rear portions.
44. The Contractor shall be responsible for proper prosecution of proceedings under statute and also responsible for all claims that may arise due to statutory violations out of the operations, like claims due to accidents payable under the provisions of M.V. Act / Rules and accident claims.
45. It is the total responsibility of the contractor in attending to the accidents involving the rented car, the Corporation shall under no circumstance be made liable or responsible to pay compensation that may be awarded by Motor Accidents Claims Tribunal or Tribunals or otherwise, in respect of accidents. The corporation is not liable for payment of incidental expenses or compensation to the injured persons / dependents of deceased persons or to the owners of the property damaged, by any Award of the Motor Vehicle Accidents Tribunal/Order of the Court in cases involving accident to rented cars. In case if RTC is fastened with any liability of payment of any compensation, the amount paid by RTC will be recovered from the bills payable to the contractor.
46. It is the responsibility of the contractor to implement statutory Laws. It is also the responsibility of the contractor to implement statutory labour laws in respect of drivers and other employees employed by him. In case of any claim / award / order of any competent authority, it shall be the responsibility of the contractor to make arrangements for proper prosecution of proceedings before the competent authority. The Corporation shall not be made responsible for any claims / awards / order of any competent authority passed in pursuance of the statutory labour laws in relation to drivers /other employees employed by the contractor. In case of any claim, award or order of any competent authority making RTC responsible, the contractor shall make good of such liability.
47. RTC Telangana reserves the right to appropriate the whole or any part of the amount of the security deposit without prejudice to other claims against the contractor for losses suffered by the corporation due to failures on the part of the contractor or due to termination of contract or contractor becoming disqualified because of liquidation and other reasons. Such losses, damages, charges, expenses or cost, as assessed by the corporation shall be final and binding on the contractor.