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**TELANGANA STATE ROAD TRANSPORT CORPORATION**

HEAD OFFICE Phone NO.9959224407/9000503562

Mail:ps02.tsrtc@gmail.com

**PURCHASE SECTION**

ENQUIRY NO: PSO(C)-II/70/ZIVA WB 250ml/2023-24  
dt. 28.2.2024.

Office of the Managing Director  
Bus Bhavan, B-Block, 3<sup>rd</sup> Floor  
Mushirabad: Hyderabad-500  
020.

M/s \_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

In case you can supply and give delivery of the following articles or commodity in the quantity mentioned below please quote your rates, affix signature on this enquiry form after filling it up for all details and send it to us so as to reach us on or **before 15.00 hrs on 15.03.2024**. The enquiry covers will be opened on the same day i.e., - 06.03.2024 as specified above at **15.00** hrs where you or your representative may be present.

Your tender and the supply, in case your tender is approved, will be subject to the terms and conditions on the enclosures.

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Full Description of Commodity or Articles	Approx. Qty for 18 months (Nos)	Unit	HSN Code	Basic Rate /Unit Rs.Ps	CG ST %	SG ST %	IGST %	TDS (if applicable)	Other charges if any	Net Rate P/Unit Rs. Ps
<b>Supply of Packaged Drinking Water Bottles with added minerals with "TSRTC ZIVA" Brand as per IS: 14543: 2016 and FSSAI Standards.</b>										
<b>For delivery at Zonal Stores, Uppal, Hyderabad.</b>										
1. 250 ml	38,79,200	Nos								
<b>For delivery at Zonal Stores, Karimnagar</b>										
1. 250 ml	21,68,000	Nos								

1. The tenderers are requested to quote the rates separately for supply to Zonal Stores, Uppal and Zonal Stores, Karimnagar.
2. General terms & conditions, questionnaire are enclosed.(Annexure-'A')

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3. Specific rate of CGST/SGST/IGST even if included in your offer must be clearly indicated in the Quotation.
4. The GST Registration Certificate shall be submitted along with quotation.
5. General Terms & Conditions, Questionnaire are to be returned along with quotation duly signed.

I / We hereby agree to supply to the Telangana State Road Transport Corporation the articles or commodity in the quantities mentioned above at the afore-mentioned rates and we further agree that our tender and supply, in case the purchase order is placed with us finally, will be governed by the terms and conditions enclosed. We further state that the quotation given above will stand good for a period of (6) six months from the day the tenders are opened.

  
**PURCHASE OFFICER ( C ) II**

**SIGNATURE OF TENDERER**

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PURCHASE OFFICER(C)-II

**TELANGANA STATE ROAD TRANSPORT CORPORATION**  
**GENERAL TERMS & CONDITIONS OF TENDER**

(Tenderers are requested to sign the terms & conditions as having Accepted the terms & conditions and enclose to the Quotation)

1. Sealed tenders are invited for the supply of "**ZIVA Packaged Drinking Water**" in PET Bottles of 250ml", as per BIS specification IS:14543:2016 to deliver at our Zonal Stores/Uppal, Hyderabad and Zonal Stores Karimnagar with TSRTC Label from the Manufacturers of Packaged Drinking Water. The approximate requirements are shown in the enquiry. But it must be distinctly understood that the demands may fluctuate and no definite quantities can be guaranteed.
2. The bidder shall have all statutory approvals to run the plant from the respective statutory bodies and shall have approvals as specified by BIS as per product Manual for product (Packaged drinking water) IS:14543:2016 and FSSAI and other statutory permissions including local/district administration/legal metrology.
3. The Plant shall be able to supply the required quantities uninterruptedly and shall have:
  - a) Bore well or entry point for the source of raw water, pipeline etc.,
  - b) Raw Water Storage facility.
  - c) Plant for the manufacture of the product (with various stages)
  - d) Filling/Packing areas, Change Room, toilets.
  - e) Entry/exit with indications of double door/door closures/ air curtains are to be provided.
  - f) Stores for packaging material and finished product
  - g) Laboratory.
4. The bidder shall have complete automatic line right from blowing, auto cleaning, auto filling capping machine, BOPP labelling, batch, date and MRP printing and packing etc., to meet the required production as stated in tender copy.
5. The bidder shall have auto blowing machine for production of pet bottles from preforms with minimal human involvement to ensure product quality and shall auto linked to subsequent process.
6. Bidder shall have Auto Shrink wrapping Machine and finished Packaged drinking water bottles in specified quantities shall be packed per Case and delivered to Zonal Stores/Uppal, Hyderabad and Zonal Stores Karimnagar.
7. Bidder shall have Batch Coding Machine and shall be able to print batch No, Date of Manufacture, MRP Price etc as per statutory provisions.
8. Bidder shall possess the technology of adding/controlling minerals as required.
9. The bidder shall maintain a Laboratory which shall be suitably equipped and staffed with competent testing persons to carry out the different tests in accordance with the methods given in the Indian standards and shall employ qualified, competent Chemist/Microbiologist and sufficient Manpower to ensure quality packaged drinking water to the TSRTC.

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10. Competition Commission Act 2002 is applied.
11. The manufacturer shall have sufficient holding capacity space to stock the finished product.
12. (a) TSRTC ZIVA **250ml** water bottles shall be printed with 'NOT FOR SALE' by way of laser printing on water bottles below neck.

(b) The following information shall be given legibly & indelibly on each bottle/container on its label which should include TSRTC Logo.

- A) Name of the product (i.e., Packaged Drinking Water with added minerals)
- B) Name and full address of the Manufacturer,
- C) Brand Name: TSRTC ZIVA
- D) Batch Code/Control unit No:
- E) Date of Processing /packing:
- F) Best Before (Date/Month/Year in Capital letters): OR Best before.....days or months from packaging Manufacture:
- G) Net Quantity.
- H) Direction for storage:
- I) Keep the container away from direct sunlight Any other information required under the Legal Metrology (Packaged Commodity) Rules 2011 and the Food Safety and standards (Packaging and Labeling) Regulations 2011.
- J) Recycling Symbol.
- K) BIS Website details : [www.bis.gov.in](http://www.bis.gov.in)
- L) BIS Licence No.
- M) FSSAI licence Number.
- N) Specify Contact consumer response coordinator with mobile Number or give details of customer care coordinator of Mobile/ Tollfree No. / email ID.
- O) Trade Mark and Brand Owner.

13. Offers which are not submitted in TSRTC Enquiry form or in which condition of enquiry form are modified may be rejected.

14. The weight & specification of the pre-form and specifications of blowing machine shall confirm the following.

1) Weight of the Preform:  
250ml: 9 to 10 grams

2) Preform Specification shall be as per clause of IS:15410:2003

3) Blowing machine Specifications:  
Linear stretch-blowing machine

4) Lid Specifications shall be as per clause of 4.2 of IS:15410:2003

5) The mouth size of the Bottles will be 28 mm.

15. The rate shall be quoted as per our unit only and shall either to be type written or

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neatly hand written in ink for supply on F.O.R Destination basis. The **unit** and **rate** should be entered both in **figures** and **words**.

- 16. Specific rate of GST, % or amount of P&F charges, freight, handling charges and Insurance charges if any applicable should be clearly mentioned. In other words, the exact percentage of GST (CGST, SGST, IGST) etc., applicable should be mentioned clearly.
  - HSN Code for each item with applicable GST should be clearly indicated in the quotation.
  - Billing structure for each item is to be enclosed along with quotation.
  - On implementation of GST, the manufacturers who are registered under GST are eligible for INPUT TAX CREDIT for tax paid on their purchase. Thus the actual paid tax on OUTPUT may decrease. Keeping this aspect in view, the tenderer is requested to submit quotation with most competitive price.
- 17. All forms of discounts applicable if any shall be clearly mentioned.
- 18. The latest 2 year Income Tax clearance certificate should be submitted along with the Tender. Tax deducted at Source(TDS) is applicable if turnover of the firm exceeds Rs.10.00 Crores in previous financial year irrespective of purchase value as communicated vide Section 194Q of the Income Tax and subject changes as per the Govt. of India instructions from time to time. Hence, the firm has to submit audited turnover copy of the firm pertaining to previous financial year.
- 19. **Eligibility-** The manufacturing plant should be established prior to the tender notification and the tenderer should have at least Two years in the field of manufacturing of packaged drinking water bottles prior to the TSRTC Tender Notification and turnover of the company shall be minimum of Rs. **4.00** Crores per annum.
- 20. Validity: The offer shall be valid for a period not less than 180 days from the date of opening of Tenders for the placement of purchase order. However, the variation in Statutory Levies "if any during this period shall be accepted subject to prior approval".
- 21. Price of the water bottles shall be reviewed once in 6 months basing on the price of pre-form. The base price of pre-form will be considered as per the prevailing rates of approved pre-form manufacturers as on date of publication of tender for price revision.
- 22. The Pre-form used for PET Bottles shall be procured from SNJ Synthetics, Chemco(NIRMAL brand) group, Fortuna and Manjushree, M/s SGP Polymers, Gajularamaram, Hyderabad & M/s Rapidpet Industries, Nidamanoor, Nalgonda. and must have food grade certificate. To this extent the successful bidder should submit the invoice copies of pre-form with self certification for every procurement made for pre-form.
- 23. Tenderer or their authorized representative may be present at the time of opening of Tender. Tenders received after the due date and time and tenders without EMD will be summarily rejected.
- 24. A sum of Rs.1,00,000/- should be paid towards Earnest Money Deposit by Demand Draft in favour of Telangana State Road Transport Corporation. The Demand draft

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should be enclosed to the quotation (Cheques are not acceptable), failing which your quotation will be ignored. No interest thereon will be payable on the EMD. The amount will be refunded to the tenderers after finalization of Tender. In case of successful tenderers, the EMD amount will be converted into part of Security Deposit.

**The firms who have paid EMD towards Enquiry No.PSO(C)-II/5/ZIVA WATER BOTTLES/2023-24 dt.5.7.2023 opened on 18.7.2023 need not pay the EMD against this tender.**

25. The lowest bidder will be decided on the basis of the prices quoted. The Purchase Order will be given only if the firm meets all the requirements mentioned in the tender document. TSRTC may negotiate with lowest bidder for best prices.
26. Committee consisting of TSRTC Officers will inspect the firm to ascertain the firm pre-requisites in regard to technical, financial status as per the TSRTC requirements.
27. In case of successful bidder, the EMD shall be adjusted towards Security Deposit which shall not carry any interest. In case the Security Deposit is submitted in the form of Bank Guarantee the EMD shall form the part of Bank Guarantee in the form of cash component.
28. Tenders/Quotations received on or before 15.00 hrs on 15.03.2024 will be opened on the same day at 15.00 hrs in the office of the Purchase Officer(C)-II, 3<sup>rd</sup> Floor, Bus Bhavan, Hyd. Tenderers or their representative may be present at the time of opening of the tenders.
29. The TSRTC does not bind itself to accept the lowest or any other tender for the whole or part of the requirements mentioned in the schedule. TSRTC has the right to keep more than one source of supply to ensure uninterrupted supplies. TSRTC reserves the right to distribute the order item by item or parts of item and has also the right of rejecting all or any item without assigning any reasons thereto. The decision shall be final and binding on the tenderers.
30. The Corporation reserves the right to cancel the tenders, without assigning any reasons and to call for fresh quotations. The Corporation also reserves the right to reject any or all the offers received, without assigning any reasons.
31. The Successful Tenderer will be required to pay Security Deposit of Rs.5,00,000/- by way of Demand Draft or Bank Guarantee from a Nationalized/Scheduled Bank (valid for 3 years from the date of issue) as a security for good and faithful supply performance of the contract. The DD shall be drawn in the name of Telangana State Road Transport Corporation within seven days from the date of demand, failing which the offer will be treated as null and void. No interest is payable on these deposits.
32. The Security Deposit will be refunded on the satisfactory completion of the contract in all respects and having faithfully carried out the terms and conditions of the contract and no sum of money is out-standing against them in any manner.
33. TSRTC reserves the right to invite fresh tenders and to place orders against any quantity of any item in this tender.

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34. The plastic cap i.e., closure of water bottle shall be *embossed* with letters "TSRTC" and the font of the words should be in Times New Roman in size in 21" and shall be in bold letters. Color of the Cap with the Color Apple Green and as per the enclosed bottle Design, label with colour codes design and ZIVA Brand Name.
  35. Only BOPP label should be used until the end of the contract, height of the label for 250ml is 46.8MM, the thickness of the label is identified between 35 microns to 40 microns.
  36. The Total Dissolved Solids (TDS) mg/Litre in water shall be 75-150.
  37. The approved TSRTC Brand Trade Mark is registered by TSRTC with Controller General of Patents, Design & Trade, Department of Industrial Policy & Promotion Ministry of Commerce & Industry, Government of India.
  38. The successful bidder on awarding of the Project shall ensure the quality and quantity and samples shall be tested regularly by themselves in conformity with the BIS Guidelines.
  39. The sample should be submitted for inspection and suitability before commencing the regular supplies.
  40. Supply of Packaged Drinking Water with added minerals in PET Bottles should strictly confirm to BIS specification IS:14543:2016 with the latest revisions if any. The successful bidder shall take approval from statutory authorities.
  41. Maximum lead time allowed for supply of "Packaged drinking water bottles" from the date of release of Memorandum of Understanding is **45 days**.
  42. As per IS:14543:2016 source water shall be subjected to specified treatments, namely decantation, filtration, combination of filtration, aerations, filtration with membrane filter depth filter, cartridge filter, activated carbon filtration, demineralization, with added mineral facilities, Reverse Osmosis and packed after disinfecting. In case the manufacturer conducts re-mineralization as part of treatment process, the ingredients shall be of food/pharma grade quality.
  43. Shelf life of the Packaged Drinking Water with added minerals in PET Bottles of 250ml should be for a minimum period of 6 months and supplies at our Zonal Stores i.e., HYD/Uppal and Karimnagar, should be made within 1 month from the date of manufacturing.
  44. In the event of the offered material not being supplied at the appointed time, it is liable to be rejected besides imposing penalty of a sum of equivalent 1/2 % of value of the delivery scheduled quantity or part thereof subject to maximum of 5% of the scheduled quantity. It shall also be open to TSRTC to cancel the Purchase Order and Purchase elsewhere (on the account and at the risk of the Contractor the stores or any consignment) the material which the tenderer has failed to deliver and if the same is not available the best and nearest substitute will be procured and in such an event the tenderer shall be responsible for all accruing loss or damage which the TSRTC will be entitled to deduct from their bills or from any money that may be due or become due to the dealer.

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45. In regard to suitability / acceptance of the material, the opinion of the respective inspecting authority, as communicated by the respective Stores Officer ® shall be final. The Tenderer shall replace the rejected material in case of rejection.
46. Any issues relating to quality on purity and quantity shall be the responsibility of vendor/supplier.
47. Payment terms shall be stated specifically. TSRTC normal payment term is "payment within 15 days from the date of receipt & acceptance of material at Zonal Stores".
48. All bills for payment shall be submitted directly to respective Accounts Officers of Zonal Stores, along with the Tenderers copy of R.O. in case of credit payments. All payments will be arranged through RTGS only. The suppliers are requested to indicate the name of the Bank, Branch, Type of Account and Account No. & IFSC code on their bills / invoices.
- a) T.C.S. is w.e.f. 1.7.2021 @ 0.1%.  
b) T.D.S. @ 2% w.e.f. 1<sup>st</sup> October 2018 if the value exceeds Rs.2.5 lacs.
49. The MOU for supply of Packaged Drinking Water with added minerals in PET Bottles of 250ml shall be for a period of 3 years from the date of execution of agreement and may be extended based on satisfactory performance.
50. In case successful bidder (Tenderer) fails to supply ordered material in time or fails to supply the material as agreed, the Corporation reserves the right to purchase the ordered material elsewhere and recover the extra expenditure incurred, if any, from the Tenderer.
51. Material shall be supplied to the respective TSRTC Zonal Stores i.e Uppal, Hyderabad & Karimnagar strictly as per the delivery schedules. Extension in delivery period will not be granted under any circumstances.
52. Any complaints from the commuters and on declaring the water quality as sub standard by the BIS/or statutory bodies, the litigations/costs arising out of complaints shall be the responsibility of successful tenderer and who was awarded with the execution of the project. "Corporation shall take appropriate pecuniary action as deemed fit".
53. The successful tenderer shall submit sample test reports from BIS/Approved Lab from BIS from time to time.
54. Moulding expenses & dye cylinder expenses to be borne by the firm only.
55. Tender should be submitted in sealed covers on the prescribed form of the Telangana State road Transport Corporation duly marking thereon "Tender for the supply of packaged Drinking Water with added minerals in 250ml" as per BIS specification IS:15410:2003. Duly filled in tender form should be sealed and addressed to the office of the "Purchase and Stores Officer © II, 3<sup>RD</sup> FLOOR, BUS BHAVAN, MUSHEERABAD, HYDERABAD 500020".
56. Banker's reference should be furnished along with the quotation.

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- 57. Completed tender form should be dropped in the designated Tender Box provided at office of the PSO(C)II, TSRTC, Bus Bhavan, 3<sup>rd</sup> floor "B" block, Mushirabad, Hyderabad 500020 on or before 15.00 hrs on 06.03.2024 along with EMD amount of Rs.1,00,000/- through DD issued by any Scheduled / Nationalized Bank (other than Co-operative Banks) drawn in favour of "Telangana State Road Transport Corporation".
- 58. Acceptance of tender will be intimated to the successful tenderer only within the validity of tender and if some delay is likely to occur, tenderer will be required to keep their offers open for a further period as may be found necessary. Tender qualified by vague and indefinite expression, such as subject to prior sale or subject to stock being available will be rejected.
- 59. Supplies shall be made strictly as per the specifications laid down in the enquiry/Purchase Order.
- 60. Loading, Transportation & un-loading etc to our Zonal Stores Uppal, Hyderabad & Karmingar shall be the firms responsibility/cost.
- 61. In case of any urgent requirement of packaged drinking water, the firm shall fulfill the requirement within 24 hours of receiving written demand from the respective controller of Stores of Zones.
- 62. The firm should submit license certificate and renewals thereafter issued by Bureau of Indian Standards (BIS) and valid license certificate and renewals thereafter issued by FSSAI as on the date of tender closing/opening.
- 63. Drawings will be provided by the Corporation and they are the property of the Corporation and solely used for the purpose of TSRTC only. Either on outgoing contract or in cancellation of the contract, drawings given for preparation of moulds & cylinders, Moulding instrument & label dye should not be used for any other purpose. In case if the same are used other than the purpose specified above, then legal action will be taken by TSRTC on the firm.
- 64. In case of licence issued to the manufacturer by Bureau of India Standard (herein after called as BIS) expires during the validity of the Purchase order, then it is the sole responsibility of the firm to get the licence renewed immediately from the BIS. At any time during the validity of order TSRTC reserves the right to ask the firm to submit proof of the valid licence issued by the BIS and the firm shall submit the same within 7 days failing which a penalty equivalent to 1% of the scheduled quantity will be imposed on each day delay in submitting the proof of valid licence by the firm upto 15 days. In case the firm fails to submit the valid licence within the above period, the TSRTC reserves the right to cancel the order and forfeit the Security Deposit/EMD of the firm.
- 65. At any time during the completion of order quantity, the TSRTC reserves the right to get packaged drinking water tested (Random samples) at any of the labs approved by BIS OR Labs approved by NABL INDIA( National accreditation Board for Testing and Calibration Laboratories). If the same fails to qualify in the above test, the penalty of a sum of equivalent 1/2% of the value of the order or part there of subject to maximum of 5% of the order value shall be levied on the firm including recovery of testing charges from the payable bills.
- 66. The successful bidder shall have to maintain at all times, the quality standards as per

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the BIS and FSSAI specification as communicated by the respective authorities time to time.

- 67.If the successful bidder fails to deliver the required quantities as specified in delivery schedules, and failed to supply quality, Hygienic water as per IS 14543:2016 revised time to time, TSRTC has right to terminate/cancel the purchase order/Agreement/Memorandum of understanding entered with the firm.
- 68.A self certification that the packaged drinking water confirms to the IS:14543:2016 specifications should be enclosed with every consignment.
- 69.Both parties are at liberty to terminate the Contract duly giving 3 months notice in writing.
- 70.The unit wise quantities mentioned in the tender can be diverted from one unit to another unit basing on the requirements at the respective units.
- 71.Any clarification required to the terms and conditions of this tender should be referred to the Purchase Officer (C)II, 3<sup>rd</sup> Floor, 'B' Block, TSRTC, Bus Bhavan, Mushirabad, Hyderabad-500 020, prior to the placing of purchase order and once purchase orders are placed, they are firm and therefore should be adhered to strictly and complied with accordingly.
- 72.The jurisdiction of all disputes lies before the Court of Hyderabad in the state of Telangana.

  
**Purchase Officer (C)- II**

Certify that I have studied the above conditions and agreed to abide by them.

**Signature of the Tenderer**

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**TELENGANA STATE ROAD TRANSPORT CORPORATION**

**ENCLOSURE TO TENDER NO.PSO(C)-II/70/ZIVA WB 250ml/2023-24,  
dt.28.02.2024**

**TO BE FILLED AND RETURNED ALONG WITH YOUR QUOTATION  
(Questionnaire)**

Sl.No.	TERMS	
1	SGST/CGST/IGST % & AMOUNT	
2	GST REGN.NO.(COPY OF GST REGN.shall be enclosed)	
3	Tax deducted at source(TDS) if applicable on turnover	
4	F.O.R. Particulars - Destination	1.Zonal Stores Uppal, Hyderabad 2.Zonal Stores Karmingar
5	Other taxes if any applicable	
6	Payment condition	
7	Validity of quotation	
8	Brand of the material offered	
9	Your Manufacturer's Name	
10	a) Registered with Small Scale Industries or not. b) If registered, furnish the Registration No & enclose Registration certificate.	
11	Bulk Volume Discount, if any	
12	Earnest money deposit enclosed or not	
13	Whether tender conditions signed or not	
14	Furnish your monthly supply capacity to TSRTC.	
15	Whether the last 2 years Income Tax Clearance Certificate submitted or not.	
16	For the Turn over, audited balance sheet for the last 2 years submitted or not.	
17	Supplies if any made to other State Transport Undertakings /Reputed Organizations. (PO Copies/ Invoice copies are to be enclosed )	

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Sl.No.	TERMS	
18	RTGS particulars: 1) Bank name 2) Branch name 3) Bank A/C No 4) IFSC code 5) PAN No.	
19	Name of contact person, mobile No. & email ID	
20	Address for correspondence	
21	Address of manufacturing plant	

**IMPORTANT NOTE:**

1) Quotation will not be considered if this form duly filled in is not accompanied along with your quotation. Mention % of GST even if included in your quote.

2) Sample invoice copy shall be submitted duly attested.

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